



## **Burt County Facade Improvement Fund**

Burt County Economic Development Corporation has created a revolving loan fund from private dollars that will be used for commercial property revitalization in Burt County. These funds are available for exterior improvements and/or signage to storefront commercial buildings.

### Description:

- 0% interest repayable micro-loan for exterior improvements and/or signage to storefront commercial buildings in Burt County.
- Loan amount per project: min - \$1,000 max. - \$5,500
- BCEDC executive board reviews/approves loan application requests.
- Eligible applicants: Owner of commercial building in Burt County; current on all property taxes and utilities; planned façade improvements comply with municipal building codes.
- Loan repayment plan: sixty (60) monthly installments of equal payments.
- Required of Applicant:
  - Contractor's cost estimate of proposed improvement
  - Final invoice for release of funds; 15% cash match upon completion of improvements.

Contact: Cindy Chatt  
Burt County Economic Development Corporation  
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Tekamah, NE 68061  
(904) 327-8479 [ecodevo@burtcounty.org](mailto:ecodevo@burtcounty.org)

## Process Outline:

- 1) Submit preliminary application (pg. 3) to Burt County Economic Development office.
- 2) Administrative requirements of applicant:
  - Sketched design of proposed improvements including description of materials and colors (pre-approved by Building Inspector if applicable).
  - Contractor's detailed/accurate cost estimate of planned improvements including contractor's name, business address, and telephone number.
  - Completion date of all planned improvements.
- 3) BCEDC board approves/declines loan request.
- 4) Façade Improvement Fund loan agreement letter signed by BCEDC President and applicant.
- 5) Planned improvements authorized for completion.
- 6) Completed improvements approved by Building Inspector, if applicable.
- 7) Final invoice presented to BCEDC.
- 8) Check is sent to applicant. Payments begin at the first of the next month.

# Burt County Facade Improvement Fund Preliminary Application

**Burt Co. Facade Improvement Fund** is a 0% interest repayable micro-loan for exterior improvements to storefront commercial buildings and signage for small business in Burt County. Loan amount per building facade improvement is \$1,000 minimum ~ \$5,500 maximum. Eligible Applicant required providing a 15% cash match: Loan repayment is sixty (60) monthly equal installments.

**Type / Print Legibly**

Name of Applicant: \_\_\_\_\_  
Last Name                      First Name                      Middle Name

Social Security Number (SSN): \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Date of Birth \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Business Email: \_\_\_\_\_

Location of Commercial Building for loan: \_\_\_\_\_

Applicant is Owner of Commercial Building requesting facade improve. loan: yes / no

Estimated Facade Improvements:                      \$ \_\_\_\_\_

Total                      \$ \_\_\_\_\_

Estimated 15% Cash Match:                      \$ \_\_\_\_\_

Estimated Facade Improv. Loan Amount                      \$ \_\_\_\_\_

Estimated Monthly Repayment                      \$ \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Example:

Brenneis Insurance Company – Tekamah

Before:



After:

