

Response Summary:

During the COVID-19 response, local health departments are working with businesses and private individuals to develop event safety plans. **The goal of the COVID-19 Event and Gathering Safety Plan is to limit the spread of the coronavirus and keep workers and attendees safe at gatherings, events and venues.**

This electronic form will help you write your own event safety plan. Please complete this form, providing detailed descriptions where appropriate. When you submit the form, you can also save a copy of your completed event safety plan. Your local health department will review your plan and get back to you to confirm that it is approved or to suggest changes.

Until you submit your final answers, you can go backward and forward to change responses. **If you want to pause and continue later, you may do so** by exiting the survey. When you are ready to restart, enter the survey using the same link and the same device.

Before starting to complete this form, you may want to [download and review the Event Safety Alliance Reopening Guide](#) developed by the Event Safety Alliance. This guide will help you consider what steps you will need to take to host safe and successful gatherings or events. Other resources that you may find helpful include [CDC's Considerations for Restaurants and Bars](#) and the [COVID-19 Nebraska Guidance Documents](#). These sites are updated regularly.

Submit your plans early to ensure that your health department has time to review your plan and help you with any changes needed so that you can safely host your event or gathering and comply with [current Directed Health Measures \(DHM\)](#).

If you have questions about this form or your plan, contact your local health department. You can [find your health department at this link](#).

Now let's start building your event safety plan...

Q2. What gathering, event or venue are you seeking approval for? Please provide the event name or a brief description.

City of Lyons Community Center has a total capacity of 750 people. With Phase III gathering limits, the Community Center has a maximum capacity of 375 people allowed. We have a graduation party on August 1, 2020 and a wedding event on August 29, 2020.

Q3. What are the dates the event or gathering will occur?

Please enter the month and day. Include start and end dates, if this is for a multi-day event.

August 1, 2020 - Graduation Party and August 29, 2020 - Wedding Reception

Q77. At what time will the event be held, if known? (ex: 11AM - 12PM)

August 1, 2020 start time 3 p.m. end time 12 midnight; August 28, 2020 start time 12 p.m. to August 30, 2020 12 p.m.

Q4. What is the local health department (LHD) district where this event will occur? [See this link for LHD maps.](#)

- Elkhorn Logan Valley Public Health Department

Q5.

Name the county where this event will occur.

Burt

Q6. What is the name of the venue where you are holding your gathering or event?

Lyons Community Center

Q7. What is the address of this event or gathering?

Street address	335 Main St, PO Box 598
City	Lyons
State	NE
Zip Code	68038

Q8. Will this event be held indoors or outdoors?

- Indoor

Q10. Who is the primary contact that the local health department should reach out to with questions about this **COVID-19 Event and Gathering Safety Plan or this event?**

First Name	Andrew
Other phone number (if none, enter "none")	None
Email address	afuston@vhsmail.com
Last Name	Fuston
Cell phone number	4023070100

Q11. Who is the secondary contact that the local health department should reach out to with questions about this **COVID-19 Event and Gathering Safety Plan or this event? If you do not have a secondary contact, you can skip this question.**

First Name	N/A
Other phone number	N/A
Cell phone number	N/A
Email address	N/A
Last Name	N/A

Tell us about the **CAPACITY OF THE LOCATION** (or venue) where this event or gathering will take place.

Q13. Does the venue or location of your event have a state-designated maximum capacity or occupancy?

- Yes

Q14. What is the state-designated maximum capacity or occupancy of your venue/location?

750

Q15. What is 25% (for Phase 2) or 50% indoor/75% outdoor to a maximum of 10,000 (for Phase 3) of the state-designated maximum capacity or occupancy of your venue/location appropriate to the DHM Phase for your location?

375

Q16.

How many people do you hope to accommodate at your gathering, event or venue under this plan, if approved? Pick a range below and then type in the actual number of attendees you expect.

- 250 > 500
- TYPE IN ACTUAL NUMBER OF ATTENDEES YOU EXPECT:

375

Q17. Recap and provide details on how will you ensure the gathering will not exceed the planned-for number of attendees?

Each responsible party to the particular event is expected to abide by the maximum number of persons allowed.

ATTENDEE EDUCATION

Attendees and hosts all play important roles in allowing live events and gatherings to occur safely. Because COVID-19 is a highly contagious disease, everyone – attendees, hosts, and workers – must do their part to prevent the spread of coronavirus. **How will you help your attendees understand their role in being safe and avoiding the spread of coronavirus?**

Q19.

Please mark *all* methods (below) that you will use before and during your event to educate your attendees about your local health department's current guidance such as:

- physical distancing,
- hand washing and use of hand sanitizer,
- staying home if sick,
- wearing a cloth mask or face covering,
- and other safety guidelines to prevent the spread of coronavirus.

Website	Before the event, During the event
Signage on site	Before the event, During the event
Event registration and badge check-in	Before the event

Q20. Recap and provide details on how you will educate your attendees about how to limit the potential to spread the coronavirus at your gathering, event or venue.

The City will post notices in the building.

Q21. Please provide links to where your local health department can go to see your online messaging when it is available. Contact your local health department if you would like input on your messaging before publishing.

<https://lyonscity.nebraska.gov>

PLANNING FOR SEVERE WEATHER

Q23. Do you have severe weather plans in place that will allow workers and attendees to maintain physical distancing (6 feet rule) and avoid increasing the risk of coronavirus transmission?

- Not sure

Q24. Do you have an evacuation plan that will limit coronavirus transmission?

- Not sure

Q25. Do you have a shelter in place plan that will limit coronavirus transmission?

- Not sure

Q26. Will the gathering or event be cancelled due to inclement weather?

- Not Sure

Q27. Recap and provide details on how you will implement the plans above.

People need to take responsibility for themselves.

Embedded Data:

N/A